

**Sterling Personnel**

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
<b>Date</b>							
<b>Time Start</b>							
<b>Time Finish</b>							
<b>Less Lunch</b>							
<b>Daily Total</b>							

<b>Total Weekly Hours</b>	
Hours	Minutes

I understand I am supposed to contact STERLING within 24 hours after leaving an assignment. Failure to do so may affect my unemployment benefits.

<b>Employee Name</b>		<b>Company Name</b>	
<b>SS#</b>		<b>Approval Signature</b>	

**FAX NUMBERS**

- Las Colinas** (972) 550 - 7923
- Carrollton** (972) 416 - 8194
- Greater FTW** (817) 267 - 9151
- Dallas - Downtown** (214) 651 - 8117
- Dallas - North East** (469) 246 - 1808

**Client:** Please do not sign if hours are not totaled. Client approval indicates acceptance of hours.